



# Newsletter

Your Monthly Update of Projects From North Staffordshire GP Federation

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## Your Data Protection Officer Service

As you are all aware since April 2018 you have all had the benefit of receiving advice, support and a dedicated DPO Service from Paul Couldrey (PCIG Consulting) to assist you in gearing up for GDPR and handling all your queries. This current service ends on 30<sup>th</sup> June 2019. We had originally agreed a contract to end March 2019, but extended this for 3 months due to there being no other arrangements in place. As you may recall last years' service cost us £360 per practice, of which we funded 50% of this cost meaning you only had to pay £180 (still to be invoiced for).

The new GP Contract puts responsibility onto the CCG to offer a DPO Service to all Practices and so the Federation have been working with them to understand exactly what this offer will look like. Unfortunately the CCG have stated that although they are looking into an offer from April 2020, for July 2019 to March 2020, they will only be reimbursing practices up to £300 for any service you obtain.

Therefore, the Federation are partnering up with NHS Midlands and Lancashire Commissioning Support Unit (CSU) to offer this service for the remainder of the year from 1<sup>st</sup> July 2019 until 31<sup>st</sup> March 2020 for all member practices. This is in addition to the core IG support service that is already commissioned by the CCG and provided by CSU. You will receive a letter from Andy Hadley, CCG in the next few weeks setting this out in more detail. For more information about the CSU's offer for our practices see the email from Lisa Dulson sent on 31st May 2019.

This new arrangement comes at a cost of £8,325 for all practices plus VAT (approx. £112.50 per practice plus VAT). However, the Federation will only be requesting a small contribution of £50 per practice for the services organised from 1<sup>st</sup> April 2019 to 31<sup>st</sup> March 2020, meaning that each Practice gets to keep the majority of their £300 payment from the CCG.

### What do I need to do now?

The main thing you need to do now is to ensure that all of your documents, policies and website are amended to include your new named DPO. These should no longer refer to Paul Couldrey or PCIG Consulting from 1<sup>st</sup> July 2019, but should say that your DPO is:

Hayley Gidman

Head of Information Governance  
Midlands and Lancashire CSU  
Email: [mlcsu.dpo@nhs.net](mailto:mlcsu.dpo@nhs.net)

Tel : 01782 872648

If you have any questions, or do not wish to take up any new service that the Federation and CSU are offering and would prefer to make your own arrangements, please contact me, Lisa Dulson, Quality and Governance Manager at [Lisa.Dulson@northstaffs.nhs.uk](mailto:Lisa.Dulson@northstaffs.nhs.uk) by no later than Wednesday 5<sup>th</sup> June 2019.

## PCN Event—Thursday 6th June 2019

Just a reminder that our PCN Event for Clinical Directors and Lead Managers will be taking place on Wednesday 6th June at the Bridge Centre. Please contact [Kayleigh.Buttery@northstaffs.nhs.uk](mailto:Kayleigh.Buttery@northstaffs.nhs.uk) to confirm your space if you haven't already.

## Annual General Meeting

We are pleased to invite you to the North Staffordshire GP Federation's Annual General Meeting for its financial year ending, 31<sup>st</sup> July 2018. At this meeting our Accounts will be presented and signed off by the members. In addition, we will be using this meeting to review our Articles of Association, including our Board Composition to reflect the introduction of PCNs. The AGM will take place on Thursday 27th June and will be held at BET365 Stadium in the Tony Waddington Suite and we ask that you arrive from 4.45pm for a buffet and refreshments. The meeting will commence at 5.15pm.

A copy of the draft accounts will be made available in advance of the meeting along with an agenda. However, for catering purposes if you could contact Kayleigh Buttery, Administration Assistant, at [Kayleigh.Buttery@northstaffs.nhs.uk](mailto:Kayleigh.Buttery@northstaffs.nhs.uk) to confirm your attendance by no later than Friday 14<sup>th</sup> June 2019.

## HR Advice and Support Package

Last year a number of you signed up to our HR Advice and Support Offer with Ellis Whittam to receive up to 3 hours of HR support to use how you wish, such as to help you in handling a difficult staffing issue or reviewing your contracts of employment.

This current contract ends at the end July 2019, however, we are pleased to announce that we are currently in negotiations with Ellis Whittam to extend this offer for a further year and more pleasing is that they are keeping the price the same at £450 plus VAT for up to 3 hours of support (anything over the 3 hours is charged at a rate of £140 per hour thereafter). In addition, we are currently looking at their Health and Safety Module and hope to include this (at an additional cost) to the offer.

I would be really interested in hearing your views on the HR support package offered by Ellis Whittam if you have used them over the last year. In addition, if you are not currently signed up but would like to be kept up to date. Please let me know by contacting me, Lisa Dulson, Quality and Governance Manager at [Lisa.Dulson@northstaffs.nhs.uk](mailto:Lisa.Dulson@northstaffs.nhs.uk).

## GP Vacancies

Following a recent visit to the ST3 exit day, there are a number of ST3s still without posts for August 2019 who are looking to remain working locally in North Staffordshire.

In order for us to share and promote your GP vacancies, it is imperative you update and forward any vacancies on to us.

This is a free advertising resource to help you. Vacancies to be emailed at any time to:

[Lisa.Dulson@northstaffs.nhs.uk](mailto:Lisa.Dulson@northstaffs.nhs.uk)

See our website for current vacancies ([https:// www.nsgpfed.org.uk/jobs/](https://www.nsgpfed.org.uk/jobs/)).



## GP TeamNet

### GP TeamNet

With our ongoing mission to reduce workloads and promote working at scale, the Federation are pleased to announce that we have purchased GP TeamNet from Clarity and will be working throughout the summer to roll this out to all of our member practices.



The excerpt below from Clarity's promotional material sets out some of the benefits of GP TeamNet.

#### ***How GP TeamNet helps***

GP TeamNet is an information management system used every day by Practices, Federations, CCGs, CSUs, Trusts, Local Authorities, NHS England and many others. It was built from the ground up for sharing, exchanging and collaborating in Primary Care.

Our powerful platform includes all the tools that you would expect in a "generic" collaboration platform, such as document management, diaries, announcements, emails and contacts. However, our service, focussed on CCGs, practices and GP providers goes a lot further to provide:

- A sharing system that meets the complex and overlapping environment in Primary care. It allows any number of sources, teams and practices to work together using pre-agreed paths and without losing control of visibility or updates.
- Item by item security. One item can be marked as public and shareable without a password while another might be hidden from most people and request a password every time it is accessed.
- Specialist tools for practices to use for both their own and shared information, including CQC tracking, holiday management and clinical referral information.
- Specialist tools for Federations, such as risk management tools and the ability to request and collate submissions and questionnaires from practices.
- An efficient rollout that makes it as easy as possible to get started. With a range of flexible licensing options and virtually no IT requirements, we can get you up and running in two weeks.

If you would like to participate in the working group to help shape and implement our GP TeamNet then please contact Lisa Dulson, Quality and Governance Manager at [Lisa.Dulson@northstaffs.nhs.uk](mailto:Lisa.Dulson@northstaffs.nhs.uk).

### GP Locum Platform—[www.findmealocum.co.uk](http://www.findmealocum.co.uk)

Our GP Locum Platform is still continuing to grow with over 50 readily available GP locums to fill practice locum sessions. We have over 90% of GP practices registered on the system with excellent feedback received on supporting locum sessions filled from the system.

Just a reminder, once you have accepted the GP locum for the advertised session, Practice Managers can download the GP locums personal documents for their personal files and CQC purposes.

Please can you advertise your locum sessions whether adhoc, short or long term. Any queries please email: [Lucy@Howbeckhealthcare.co.uk](mailto:Lucy@Howbeckhealthcare.co.uk).

In addition, if you are a GP registered on the platform, please ensure that your documentation remains up to date to ensure that you can continue to apply for shifts using the platform. You can forward your documents to Lisa Dulson, Quality & Governance Manager at [Lisa.Dulson@northstaffs.nhs.uk](mailto:Lisa.Dulson@northstaffs.nhs.uk).

**\*Coming soon to the Federation – the development of a Nurse Locum Bank\***



# Congratulations



After a substantial amount of hard work and effort we are pleased to announce that The Staffordshire Physician Associate Internship has been shortlisted as a finalist for the Health Service Journal (HSJ) Value Awards 2019.

Last week, our project team including Dr Sharon Turner and Lucy Minshull attended the awards ceremony. (Pictured below)

This is an incredible achievement , well done to all involved and we look forward to future successes.





# Physician Associates in Primary Care Conference

Thursday  
13 June 2019  
1 – 5pm

Lunch provided from 12.30pm

Keele Hall, Keele University,  
Staffordshire, ST5 5BE

Physician Associates (PAs) are playing a new and exciting role in supporting general practice and other local healthcare providers, and through the pioneering Physician Associates Internship, Staffordshire and Stoke-on-Trent is leading the way nationally. Join us on the day to find out more about the role of PAs and how they are helping to make a difference within primary care locally.

Guest speaker  
**Karen Roberts**

Course Director  
for Physician  
Associate Studies  
St Georges  
University in  
London

Staffordshire Physician  
Associate Internship



Book your place via Eventbrite at  
<https://tinyurl.com/y2mz3pcf> (use the password PAJune2019)

## Potters 'Arf Marathon In aid of The Donna Louise Trust

A number of General Practice Colleagues are running the Potters 'Arf Marathon as relay teams in aid of The Donna Louise Trust.

Runners are; Ian Gibson, Kirsty Moore, Junaid Mir, Ross Harrison, Jess Harding, Dr Chandra Kanneganti, Dr Anil Sonnathi, Dr Amar Gohil, Dr Lenin Vellaturi, Dr Antonia Middleditch, Dr David Weldon and Dr Latif Hussain.

You can help them raise money for this great cause by donating directly to their fundraising page - [https://www.justgiving.com/Ian-Gibson23?utm\\_source=Sharethis&utm\\_medium=fundraisingpage&utm\\_content=Ian-Gibson23&utm\\_campaign=pfp-email&utm\\_term=r6N8QBjdj](https://www.justgiving.com/Ian-Gibson23?utm_source=Sharethis&utm_medium=fundraisingpage&utm_content=Ian-Gibson23&utm_campaign=pfp-email&utm_term=r6N8QBjdj).

**We wish you luck and strength on the day!**

**BREAK A LEG!**

(But not literally)



Pictured above is (left to right) Junaid Mir, Ross Harrison and Ian Gibson.

Charity Gala November 2018—charitable donations

**the donna louise**  
Where every moment counts

**DougieMac**  
#morethanahospice

Please find over the next two pages confirmation of the donations for The Donna Louise Trust and Douglas Macmillan Hospital. Thank you everyone for your generous donations.

# the donna louise

Hospice care for children & young people

26 April 2019

Our Ref: 45745

Ms Tracy Norton  
North Staffs Gp  
69-71 Stafford Street  
STOKE-ON-TRENT  
ST1 1LW

Dear Tracy,

## A huge thank you from everyone at The Donna Louise Hospice for children and young people

I wanted to take the time to say a big thank you for your recent donation, on behalf of everyone at The Donna Louise.

I really hope that you had great fun organising your Raffle, the £355.00 you've raised will make such a big difference to the families who rely on The Donna Louise.

Imagine being told that your child is highly likely to die before adulthood, that they'll die before you. It's the most devastating news that a parent can ever hear. The families who come to The Donna Louise have all received this terrible news, which is why your support means so much to them.

We currently care for more than 260 children and young people across Staffordshire and South Cheshire and provide a whole host of support and respite services, both in the hospice and in the family home. Every year we see an increase in referrals, as families look to us for the support they previously relied on from other sources. That means we're relying on supporters like you more than ever to raise the money we need to continue to offer our services.

There are loads of different ways you can help. Payroll Giving is a really easy way for you and your colleagues to make regular donations straight from your salary.

I'd love to tell you more about how your support is making a difference, and other ways you can get involved. Please drop me an email at [Katie.thompson@thedonnalouise.org](mailto:Katie.thompson@thedonnalouise.org) or call me on 01782 654444.

Thank you once again for your brilliant donation

With heartfelt thanks



Katie Thompson  
Relationship Manager

1 GRACE ROAD | TRENTHAM | STOKE-ON-TRENT | ST4 8FN | 01782 654440



HELLO@THEDONNALOUISE.ORG



WWW.THEDONNALOUISE.ORG



THE DONNA LOUISE



@DONNALOUISEUK

The Donna Louise is registered in England and Wales as The Donna Louise Trust, a Company Limited by Guarantee No. 3701610. Charity Registration No. 1075597. VAT registered 306 6455 08

Our Ref: SLEUNS//175987

24 April 2019

Douglas Macmillan Hospice

Barlaston Road, Stoke-on-Trent, ST3 3NZ

(01782) call: 344 300 fax: 344 301



Ms T Norton  
North Staffordshire GP Federation  
69-71 Stafford Street  
STOKE-ON-TRENT  
ST1 1LW

Dear Ms Norton,

On behalf of DougieMac we would like to thank you for your kind donation of £125.00, received on 17/04/2019, raised at a raffle at the AGM and Gala.

Thanks to your support we are able to continue to deliver excellent care to our patients and their families, throughout North Staffordshire. Please don't just take our word for it; here is what the family of one of our patients had to say about the hospice.

***'A heartfelt thank you to each and every one of you for your kindness, compassion, patience and dedication for the care of Dad. Your professionalism, empathy and support have been a shining example to us all'.***

Since the hospice first opened its doors in the early 70's we have continued to develop our range of services in order to meet the needs of the local people. We provide care and support 24 hours a day, 365 days a year, not only here at the hospice but also throughout the community.

We are very grateful for the support you have already given and it is important that you know we do not take this for granted. If you would like to continue supporting the hospice with any future fundraising events or activities, our Supporter Hub team will be happy to guide you with ideas and materials to help make your fundraising a success.

## Useful Resources and Information

The following resources and information have been provided by third party organisations wishing to work with the Federation and its members. The Federation has done no due diligence checks and are not affiliated with any of these organisations in any way. It is the responsibility of the practice to ensure that they check the services provided meet their needs.

### Basic Life Support and AED Training



## AVT Medicare Ltd

### Basic Life Support , AED and Anaphylaxis Training

Basic Life Support, AED and Anaphylaxis Training for all staff, e-certificate and hard copy certificates provided. CPD for health care professionals all within 2 hours, flexible time slots to suit your company's busy schedule.

Now that end of financial year is out of the way, you are probably starting to plan all the things you need to do during this year (feels like a hamster's wheel doesn't it!). On that list is probably Basic Life Support / CPR training.

I have recently met with a provider who is really keen to work with GP Practices (flyer below). Their rates are very competitive as you can see and they can be really flexible in terms of what time of day they would do the training to fit in with you. The Federation has used this organisation for a training session and staff have given excellent feedback as to how the training was delivered

If you are interested then please contact AVT Medicare Ltd directly via either the mobile or email address on the flyer, opposite.

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**2 hour course for 12 students £300 inc VAT  
10% introductory discount**

To book a course or for more information contact  
AVT Medicare LTD  
Call - 07540466938  
E-mail - [avtmedicareltd@gmail.com](mailto:avtmedicareltd@gmail.com)

### Banner UK—updated Federation Price List for your Stationary Supplies

Banner UK have provided the Federation members with reduced rates for stationary supplies. You will find the updated price list on our website here: <https://www.nsgpfed.org.uk/latest-news/>

Or contact Carl Blundred, Account Manager, below.

#### **Carl Blundred**

External Account Manager | Stoke & Loughborough | Banner

T: 08451081888 M:07798845952 | E: [carl.blundred@banneruk.com](mailto:carl.blundred@banneruk.com)

[www.banneruk.com](http://www.banneruk.com) | [LinkedIn](#) | [Resource Centre](#)

