

PATIENT PARTICIPATION GROUP

DR HARBIDGE & PARTNERS KIDSGROVE

Wednesday 21st AUGUST 2019

Present: **Dr C.J. Harbidge**
Carol Tabinor ((Acting Practice Manager)
Steph Cartledge (Practice Matron Dr Harbidge & Partners Kidsgrove) (SC)
Mr Manoubi Ben L'Amri (Chairperson) (MB)
Mr Ronald Fletcher-Jones (Patient Representative) (RFJ)
Mrs Pat Oakes (Patient Representative) (PO)
Mrs Barbara Whalley (Patient Representative) (BW)
Mr Peter Murdock (PM)
Mrs Margaret Murdock (MM)
Mrs June Shaikh (JS)
Mrs Sandra Rogers (SR)
Ms. Vicki Poole (VP) Apologies: Mr Nigel Bayley (Patient Representative) (NB)

MEETING STARTED 5.30PM

There was a general introduction and the position of Chairperson was discussed, MB volunteered to continue as Chair so long as the group were happy with this, there was a unanimous vote of supporting MB as chair. No one feels able to take on the role of secretary at this time due to other commitments and therefore CJH advised the surgery would support with taking minutes etc. SC advised that Jo Lawson (Previous Practice Manager) had now left and her replacement was due to start week commencing 2.9.19. MB advised he would get in touch with the new Practice Manager and the PPG were advised that she would be hopefully attending the PPG meetings in the future.

It was acknowledged that attendance at the last couple of meetings had been difficult, the venue was discussed and it was widely accepted that the surgery was considered the best option but the meeting needed to be started at 5.30pm sharp as the Caretaker needs to lock up the building at 7pm. The next meeting will be WEDNESDAY 16TH OCTOBER and then WEDNESDAY 11TH DECEMBER 5.30 PM at the Surgery.

The minutes from the previous meeting (February 2019) were agreed as a true representation of the meeting.

- MB went on to discuss the Primary Care Network (PCN) and the joint working with the other PPGs in the PCN, there is a meeting for the PCN PPGs at **Audley Health Centre on Thursday September 12th at 2pm.** These PCN PPG meetings will usually be every 2 months and involve the Chair of the PPG and another member of the PPG if possible.

- CJH discussed what the PCN is and how it will hopefully work in the future, our PCN includes Dr Robinsons practice, Audley, Talke Pits and Heathcote Street Chesterton. Dr Harbidge & Partners are leading the PCN. CJH also discussed the Extended Access and how the surgeries within the PCN will be taking it in turn opening on a Saturday morning providing appointments with a GP, Nurse Practitioner and possibly Practice Nurse and Healthcare support worker.
- MB showed the leaflet for the PCN which is for comments/feedback before being finalised and then will be given to patients to explain the role of the PCN.
- MB discussed the PCN Event Day, there is money available to 'launch' the PCN in the local area and MB asked for ideas to put forward to the PCN lead on how to introduce the PCN to patients etc.
BW suggested co-ordinating the PCN Event Day with a Dementia Day.
Venues suggested for the PCN Event Day include Red Street Community Centre but it was felt this might be too far for Kidsgrove patients to attend. It was also suggested that the Event Day could coincide with the flu day in surgery.
- SC will update the PPG folder which is available in the reception area including minutes, agendas, articles for any patients visiting the surgery to read whilst waiting. CT/SC will hand over to the new Practice Manager when she starts.

ANY OTHER BUSINESS

- BW discussed the recent Bowel Screening Event held by Dr Robinsons practice; BW gave SC an information pack including contact numbers for support etc. BW also advised that the Screening staff would be able to attend the surgery and give out information and it was suggested that this could be utilised at a flu day. There was a general discussion around other screening information such as prostate cancer awareness. CJH advised about having a monthly theme on the display board in the waiting area and also using the TV screen for further health promotion.
- CJH wants to develop a 'Cancer Information Point' in the surgery waiting area to raise awareness of the various cancers.
- PM asked about if the surgery had a full complement of staff, CJH advised about the change in funding from PMS to GMS and that the number of GP's per ratio of patients was higher than average. The Nursing team are the correct numbers and the surgery are currently recruiting to the admin team.
- The 2019 Flu Campaign was discussed, the proposed first Flu Day in the surgery is WEDNESDAY 18TH SEPTEMBER 2019 8AM – 6.15PM and the catch up day will be THURSDAY 3RD OCTOBER 2019 8AM – 1PM, PPG members will be emailed with these details should any members be able to volunteer on the days to 'direct' patients to the clinical rooms and support in the surgery.
- It was mentioned how the Rotary Club supported the practice in the past with parking outside the surgery, SC will endeavour to find out if this could be arranged again to support on the flu days.
- SC to update Facebook page and Practice Website with minutes.
- All new members to sign 'Confidentiality Agreement' at the next meeting.

NEXT MEETING WEDNESDAY 16th OCTOBER 5.30pm – 6.45pm